

BOWLS WILTSHIRE LADIES

1. **FOUNDER CLUBS:** Rodbourne Cheney, Swindon Ladies & Salisbury Ladies.
2. **DATE OF INAUGURATION:** 23 OCTOBER 1946 as Wiltshire County Women's Bowls Association (WCWBA), amended to Bowls Wiltshire Ladies on 6 November 2010.

RULES OF BOWLS WILTSHIRE LADIES

3. TITLE

Shall be called "Bowls Wiltshire Ladies" (BWL)

4. OBJECTS The objects of BWL shall be:

- 4.1. To advance, encourage and protect the level green game of bowls in the County of Wiltshire.
- 4.2. To adopt and enforce the laws of the game as laid down for the time being by the World Bowls Board (WBB)
- 4.3. To hold County Championships and any other competitions/tournaments BWL considers desirable.
- 4.4. To interpret, when called upon by an affiliated club or members thereof, through the Secretary of the Club, difficult or doubtful questions of law and practice. Also to arbitrate in all differences referred to BWL by affiliated clubs or members of BWL.

5. MEMBERSHIP

BWL shall be open to all Clubs, or sections of Clubs in the County, provided they have the proper requirements. Firstly have level greens in compliance with W.B.B. Laws of the game. Secondly, their own Club Officers, who are fully paid up bowling members, Secretary, Treasurer and Captain, and have at least 5 bowling members. Every application must be made to the Hon. Secretary of B.W.L and must be accompanied by a list of the Office-bearers of the Club and the addresses of the Hon. Secretary and of the green, together with the amount of the affiliation fee then in force. BWL shall have the power to propose Hon. Life Members for special services rendered to the game to Bowls Wiltshire.

6. FEES AND SUBSCRIPTIONS

Every affiliated Club of BWL shall pay an annual subscription to the Association, to include an affiliation fee to Bowls England. Such subscription shall be paid not later than the date set by Bowls Wiltshire in each year.

7. ADMINISTRATION

7.1. Executive Committee

The business of BWL shall be conducted by an Executive Committee consisting of the President, Senior Vice-President, Junior Vice-President, Immediate Past President, Hon. Secretary, Hon. Assistant Secretary, and Hon. Treasurer, Match Secretary, and Two Competition Controllers. In addition to the above officers of BWL two delegates from each affiliated Club.

7.2 The Executive Committee shall meet once per annum (October), or as often as the business of BWL demands. Twenty-five members shall form a quorum and in the event of a delegate being unable to attend a Meeting of the Executive Committee a substitute shall

be allowed to attend and vote.

7.3. The Executive Committee is empowered to appoint Sub-Committees for specific purposes and to determine to what extent such Sub-Committees shall have Executive powers.

7.4. All Committees are empowered to co-opt members to provide additional expertise when required.

7.5. Chair of all Committees to have a casting vote.

7.6 The Executive Committee shall have power to fill any vacancy arising during the Year, strict regard being paid to the wish of the area of the County represented by the former member.

7.7. Nominations for the post of Junior Vice-President (To be an experienced County Bowler) Honorary Secretary, Honorary Assistant Secretary and Honorary Treasurer will be accepted from any affiliated Club and such nominations shall be made in writing by the Club and sent to the Honorary Secretary not later than 31st July in each year. If in any year no nominations for any of these posts are received by the Honorary Secretary on or before the 31st July, nominations may be made at the Annual Gender Meeting. If a player is prepared to give up 3 years in order to become President of Wiltshire she shall be treated as a registered player insofar as friendly games are concerned during her Presidential Year and in subsequent years for Mixed County Celebration Games only.

7.8. Any disciplinary matters which arise within any club will be actioned in accordance with Bowls England Rules and Regulations.

8. ANNUAL GENDER AND OTHER GENDER MEETINGS

8.1. The Annual Gender Meeting of BWL shall be held in the month of November of each year. Fourteen day notice of it and all Gender Meetings shall be given, and twenty-five members shall form a quorum. Every Club shall be entitled to representation by two delegates, but only one vote per Affiliated Club. Paper vote for all propositions and elections.

8.2. An Extraordinary Gender Meeting shall be called at the request of the Executive Committee.

8.2.1. At the request of at least two of the named County Officers, (President, Senior Vice-President, Junior Vice-President, Hon. Secretary, Hon. Treasurer, Hon. Assistant Secretary).

8.2.2. On a written requisition addressed to the Hon. Secretary of BWL by any three Clubs and signed by at least two of the Officials of each of those Clubs, (Hon. Secretary, Hon. Treasurer, President and Club Delegate to the Executive Committee).

8.2.3 The notice calling an Extraordinary Gender Meeting shall state the purpose for which it is called and no other business shall be transacted at that meeting.

9. ELECTION OF SECRETARIAT & HON. TREASURER

9.1. Elections for Officers shall be held at the Annual Gender Meeting. Should a vacancy occur during the year, an Extraordinary Gender Meeting shall be called to elect a replacement, or the Executive Committee may co-opt a person to perform that function until the next Gender Meeting.

10.. **HON. SECRETARY AND HON. ASSISTANT SECRETARY**

The Hon. Secretary shall keep a record of all business transacted at the Annual Gender Meeting, Executive Committee and Sub-Committee Meetings. The Hon. Secretary shall submit to the Annual Gender Meeting a report of the proceedings of BWL since the previous Annual Gender Meeting. The Hon. Assistant Secretary shall assist the Hon. Secretary in her duties, undertake all assignments delegated to her and deputise for the Hon. Secretary in her absence.

11. **HON. TREASURER**

The Hon. Treasurer shall render to the Annual Gender Meeting a precise account of the income and expenditure of the past year, reviewed and signed by the Auditor, not members of the Executive Committee, who shall be appointed at the Annual Gender Meeting. Copies of the Annual Report and Balance Sheet shall be sent to every affiliated Club fourteen days before the Annual Gender Meeting.

12. **FIXED EXPENSES.**

The Hon. Secretary, Hon. Assistant Secretary, Hon. Treasurer and the two Competition Controllers to receive fixed expenses, to be agreed at the Annual Gender Meeting.

13. **COUNTY MATCH SELECTION**

13.1. Selection Committee for John's Trophy, Double Rink & SWCL

To consist of five experienced players who do not anticipate playing in the John's Trophy or Double Rink competitions. Chairperson to be a serving officer. If no serving Officer is on the Committee, chairperson to be appointed from the main Committee just to observe. AT NO TIME should a selection committee have two persons from any one club. Clubs to send in names of members willing to serve on the Selection Committee, proposed and seconded, to reach County Secretary by 31 July. Nominations to be sent out with Agendas for the October Executive Meeting so that Club delegates can vote on this at the Annual Gender Meeting.

13.2. Selection Committee for Friendly Matches

To consist of three Officers: President, Senior Vice President and Secretary, plus two members, one from each area, who are experienced players. In the absence of the President, SVP or Secretary another Officer to attend BUT AT NO TIME should a selection committee have two persons from any one club. Clubs to send in names of members willing to serve on the Selection Committee, proposed and seconded, to reach County Secretary by 31 July. Nominations to be sent out with Agendas for the October Executive Meeting so that Club delegates can vote on this at the Annual Gender Meeting.

14. **JOHN'S TROPHY & WALKER CUP**

14.1. Availability sheets for John's Trial will be sent out to each Club for any member to put their name down. John's Trophy & Walker Cup teams will be selected from this list.

14.2. Selection sheets will be sent out to each club. Players to inform named contact person if they are unable to play. Reserves will be named on the selection sheets and to attend.

15. **SOUTH WEST COUNTIES LEAGUE (SWCL)**

15.1. Availability sheets for SWCL matches will be sent out to each Club for badged members to put their names down for the matches they would like to be considered for.

15.2. Selection sheets will be sent out to each club. Players to inform named contact person if they are unable to play. Reserves will be named on the selection sheets and to attend.

16. **FRIENDLY MATCHES**

16.1. Availability sheets for Friendly matches will be sent out to each Club For members on the County register to put their names down for the matches they would like to be considered for.

16.2. Selection sheets will be sent out to each club. Players to inform named contact person if they are unable to play. Reserves will be named on the selection sheets with the first two named to attend and the next two on standby who will be contacted if required.

17. **COUNTY BADGES**

17.1. Colts Badge: A player representing BWL for the first time shall be formally presented with a Colts badge to be worn on the left breast pocket.

17.2. Pocket Badge: A player who has represented BWL in five County games will be presented with their badge.

17.3. John's Trophy Flash: A player who has represented BWL in six games in the John's Trophy competition will be presented with their badge.

17.4. Walker Cup Flash: A player who has represented BWL in six games in the Walker Cup competition will be presented with their badge.

17.5. All the above is dependent on 12 ends being completed in the relevant number of games. The cost of the badges shall be borne by the recipients.

18. **APPOINTMENT OF COUNTY COACH**

The County Coach is appointed by Bowls Wiltshire

19. **ALTERATION OF RULES**

19.1. Alteration of or additions to all or any of the foregoing rules shall be made only at Meeting convened for that purpose. Suggestions must be made in writing to the Hon. Secretary by 31st of July of each year. A copy of the Rules of BWL shall be sent to each Affiliated Club and they shall be binding.

20. **DISSOLUTION**

20.1. A decision to wind-up BWL shall require a majority of two-thirds of the voting members present and voting at an Annual Gender Meeting or an Extraordinary Gender Meeting convened for that purpose under Rule 8.

20.2. In the event of liquidation of Bowls Wiltshire Ladies the funds and assets of BWL remaining after payment and satisfaction of its debts and liabilities, and the cost and expense of liquidation, shall be forwarded to Bowls Wiltshire.

20.3. The President, Hon. Secretary and Hon. Treasurer in office at the time of dissolution will administer the dissolution as described above. Should any or all of the three named Officers not be available to administer the dissolution, then up to three current members of B.W.L .will be elected in their place at the AGM / EGM.

21. **PROTECTION OF CHILDREN AND THE VULNERABLE**

21.1. As per current Bowls England Rules and Regulations. .

22. **WATSON WINSLOW BENEVOLENT FUND**

22.1. Any member of an Affiliated Club is entitled to receive help from this fund. The fund was previously known as the Connie Watson Trust, which was founded in 1960. It was renamed Watson Winslow Benevolent Fund at the 1991 Annual General Meeting.

22.2. Committee members:

BWL County Treasurer – Administrator

Mrs.A. Mays - Calne B.C.

BWL County Secretary.

22.3. Club Secretaries to contact ,BWL County Treasurer if any member is ill in hospital or at home, and they will receive a gift up to the value of £25.

See year book for contact details.

22.4. The Committee is to meet on the morning of the Annual Gender Meeting.

23. **BOWLS ENGLAND BENEVOLENT FUND**

Assistance from this fund is given to lady bowlers who are in need owing to straightened circumstances and who are full members of an affiliated Club twelve months prior to their claim. See Bowls England Year Book for further details.

January 2015